

PINE VALLEY BOROUGH
MEETING MINUTES
Tuesday, December 15, 2020
Mayor Michael B. Kennedy Presiding

CALL TO ORDER-FLAG SALUTE

OPEN PUBLIC MEETINGS ACT – Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 6, 2020 and posting on the bulletin board at Borough Hall.

ROLL CALL – recorded as present was Mayor Kennedy, Commissioner Clark, and Commissioner Kennedy;

MATTERS REQUIRING OFFICIAL ACTION:

- **MINUTES** – Regular Meeting of Tuesday, November 17, 2020 - the motion to approve by Commissioner Clark, was seconded by Commissioner Kennedy with all in favor, none opposed and no abstentions.
- **RESOLUTIONS**
 - **053-2020 - APPROVING APPOINTMENT OF CITIZEN'S COMMISSION MEMBERS**

WHEREAS, the governing body of the Borough of Pine Valley pursuant to N.J.S.A. 40A:65-32 placed upon the official ballot of the general election a proposition authorizing the governing body of the municipality to create a Citizen's Commission to identify possible shared services or consolidation opportunities for that municipality; and

WHEREAS, the proposition was approved by a majority of those voting at the election, and is binding and has constituted the authority for the governing body to appoint members to the citizen's commission and provide resources as it deems necessary;

NOW, THEREFORE BE IT RESOLVED, by Mayor and Commissioners of the Borough of Pine Valley, County of Camden, State of New Jersey does approve the appointment of the following members to the Citizen's Commission consisting of members of the governing body, appropriate municipal officials, and at least an equal number of residents of the municipality:

- Michael B. Kennedy -- Mayor
- Kendra Clark -- Commissioner
- Barbara Christian -- Resident
- David Clark -- Resident

- There was discussion following up on the referendum on the November 3rd election and how the statute gives authority to individual Borough positions to form a Citizens Commission. There is supposed to be equal membership of Borough Officers and residents. Those members would be commission Clark and Mayor Kennedy Mayor Kennedy and residents David Clark and Barbara Christian. Mayor Kennedy spoke to both and they eager to serve. Things will unfold over the next several months, but they have responded with assigning these powers to a citizen commission for now.
- The Motion to adopt by Commissioner Kennedy, was seconded by Commissioner Clark, with all in favor, none opposed and no abstentions

● **054-2020 - RESOLUTION TO CANCEL APPROPRIATIONS**

WHEREAS, the following accounts in the 2020 Budget have appropriation balances which remain unexpended:

General Fund Account #	Description	Amount
1-23-220-200	Group Health Insurance – OE	\$ 100.00
1-25-240-200	Police Department – OE	4,000.00
1-26-305-200	Garbage & Trash – OE	3,600.00
1-36-471-200	Public Employee Retirement – OE	6.00
1-36-472-200	Police & Fire Retirement – OE	5.00
1-42-345-200	Interlocal Clerk Agreement – OE	47.60

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1-42-347-200	Interlocal Treasurer Agreement – OE	19.20
1-42-351-200	Interlocal CFO/CTC Agreement – OE	15.00
1-45-935-000	Interest on Notes – OE	<u>60.12</u>
Cancel to General Fund Surplus		<u>\$ 7,852.92</u>

WHEREAS, it is necessary to formally cancel said balances so that the unexpended appropriations may be credited to Fund Balance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Commissioners, that the above listed unexpended appropriations of the 2020 Budget be cancelled.

- CFO Ciminera commented explaining the appropriation balances if cancelled go directly to surplus.
- The Motion to adopt by Commissioner Clark, was seconded by Commissioner Kennedy, with all in favor, none opposed and no abstentions

▪ **055-2020 - APPROVING 2020 BUDGET TRANSFERS #2**

WHEREAS, N.J.S.A. 40A:4-58 provides that a municipal governing body may make Budget Transfers during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Commissioners of the Borough of Pine Valley, that the following 2020 Budget Transfers (#2) be approved:

<u>Account #</u>	<u>From</u>	<u>To</u>
1-20-100-201	Administration - OE	\$1,000.00
1-20-120-202	Municipal Clerk - OE	\$1,000.00
1-20-165-205	Engineering Services - OE	1,000.00
1-25-240-215	Police Department - OE	1,000.00
TOTAL GENERAL FUND		<u>\$2,000.00</u> <u>\$2,000.00</u>

- The Motion to adopt by Commissioner Kennedy, was seconded by Commissioner Clark, with all in favor, none opposed and no abstentions

▪ **#056-2020 - APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, by the Governing Body of the Borough of Pine Valley, that payment for the annexed bill list dated December 15, 2020 in the amounts indicated below is hereby approved:

Current Account	\$37,436.54	
Grant Fund	\$ 2,745.00	
Payroll Account	<u>\$ 5,553.32</u>	
TOTAL		\$45,734.86

- The Motion to adopt by Commissioner Clark, was seconded by Commissioner Kennedy, with all in favor, none opposed and no abstentions

OFFICIAL REPORTS

- **Finance** – CFO Ciminera presented his November 30th cash and revenue reports and discussed the probability for the collection rate to be 99.66 percent for the new year and discussed tax receipts. There was conversation about legal fees and the emergency appropriation. There was discussion of what has been paid through December. He has the first draft of the budget to be reviewed by Mayor Kennedy and CFO Ciminera.

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- **Police** – Captain Rauer reported that there has been no illness among the officers and that the last shipment of PPE has arrived from Camden County OEM. They expect municipalities to provide these supplies from this point out keeping a six-month supply on hand.
- **Annual Report of the Pine Valley Board of Health** pursuant to Camden County Local Board of Health Summit – Municipal Clerk Amadio highlighted the content of the on line summit attended on behalf of the Pine Valley Board of Health.

MATTERS FOR DISCUSSION

- **Purchase of Generator** – Captain Rauer commented that the generator is ordered and they are waiting for shipping. He has notified the plumber who should be ready when it arrives. There was a removal of a tree, which was accomplished last week.
- **Draft notice of 2021 Borough Meeting Dates** – the draft was reviewed by the governing body and agreed upon as constructed.
- **Citizen’s Commission** – Mayor Kennedy discussed reporting procedures
- **Year End** – Mayor Kennedy wished those in attendance happy holidays and offered thanks for service in 2020.

FLOOR OPEN TO THE PUBLIC – Mayor Kennedy opened the floor to the Public for comments or questions on any item appearing on the Agenda, or any other issues they may have. Hearing none, he closed the meeting to the public.

ANNOUNCEMENTS – the next meeting for the Borough of Pine Valley will be held Tuesday, January 5, 2021, 4 pm in the Borough Hall.

MOTION TO RECESS MEETING to Tuesday, January 5, 2021 at 4 pm by Commissioner Kennedy at 4:19 pm, was seconded by Commissioner Clark with all in favor, none opposed and no abstentions.

Respectfully Submitted,

Dawn T. Amadio, RMC
Municipal Clerk

