

**PINE VALLEY BOROUGH
MEETING MINUTES
Tuesday, October 20, 2020
Mayor Michael B. Kennedy Presiding**

CALL TO ORDER-FLAG SALUTE

OPEN PUBLIC MEETINGS ACT – Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 6, 2020 and posting on the bulletin board at Borough Hall.

ROLL CALL – recorded as present was Mayor Kennedy, Commissioner Clark, and Commissioner Kennedy;

MATTERS REQUIRING OFFICIAL ACTION:

- **MINUTES** – Regular Meeting of Tuesday, September 15, 2020 - the motion to approve by Commissioner Clark, was seconded by Commissioner Kennedy with all in favor, none opposed and no abstentions.
- **ORDINANCES** – First Reading by Title and Introduction
 - 2020-04 – **ORDINANCE OF THE BOROUGH OF PINE VALLEY, IN THE COUNTY OF CAMDEN, NEW JERSEY CREATING A CLAIMANT CERTIFICATION EXEMPTION.**
 - First Reading by Title – Mayor Kennedy read the ordinance by Title
 - Mayor Kennedy said that this ordinance was part of the discussion with the Auditor. CFO Ciminera explained the process of sending purchase orders out to vendors that may be online or at some distance and the difficulty of coordinating the claimant certification requirement within the terms of payment. Adopting this ordinance creates an environment where the claimant certification will no longer be required with certain few exceptions.
 - The Motion to Introduce by Commissioner Kennedy was seconded by Commissioner Clark, with Mayor Kennedy, Commissioner Clark, and Commissioner Kennedy in favor, none opposed and no abstentions.
 - Second Reading, Public Hearing and Adoption is scheduled for Tuesday, November 17, 2020, 4 pm in the Pine Valley Borough Hall, #1 Club Road, Pine Valley, NJ
 - #2020-05 - **AUTHORIZING ACQUISITIONS FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$9,500.00 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH**
 - First Reading by Title – Mayor Kennedy read the ordinance by Title
 - CFO Ciminera said this ordinance was for the purchase of an emergency generator, and explained that when the bonds are crafted, money is put aside for the down payment, in this case, for debt that did not come to fruition. This will authorize the spending of that down payments for purchase of the emergency generator for Borough Hall.
 - The Motion to Introduce by Commissioner Clark was seconded by Commissioner Kennedy, with Mayor Kennedy, Commissioner Clark, and Commissioner Kennedy in favor, none opposed and no abstentions.
 - Second Reading, Public Hearing and Adoption is scheduled for Tuesday, November 17, 2020, 4 pm in the Pine Valley Borough Hall, #1 Club Road, Pine Valley, NJ

• **RESOLUTIONS**

- **#049-2020 - FOR EMERGENCY APPROPRIATION FOR LEGAL SERVICES**

WHEREAS, an emergency has arisen with respect to the need to engage counsel to provide specialized legal services, and no adequate provision was made in the 2020 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of emergency appropriations created, including the appropriation to be created by this resolution is \$60,000.00, and three (3) percent of the total operations in the Budget for the year 2019 is \$16275.00; and

WHEREAS, the foregoing appropriation together with prior appropriations exceeds three (3) percent of the total operating appropriations in the budget for 2020,

NOW, THEREFORE, BE IT RESOLVED (by not less than two-thirds of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-49, petition be made to the Director of the Division of Local Government Services for permission to exceed the statutory limitation of three (3) percent for the creation of an appropriation for the purpose set forth in the preamble in accordance with the following:

- An emergency appropriation is hereby made for Legal Services – Other Expenses in the amount of \$60,000.00.
- That said emergency appropriation shall be provided for in full in the 2020 budget, within CAPS, pursuant to N.J.S.A. 40A:4-53.3c(1).

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- That the statement required by the Local Finance Board has been filed with the Clerk and a copy transmitted to the Director of the Division of Local Government Services.
- That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.
- Mayor Kennedy said this was for legal services incurring respective with the NJ Civil Rights which will be included when putting the 2021 budget together. It has through necessity gone over budget for the 2020 line item for Legal Services. It is not known if it will go deeper and currently with no authority to pay, it must be funded in this manner just in case, as the previous estimates have not proven to be very accurate. With regard to the matter, there are new questions to respond to.
- The Motion to adopt by Commissioner Kennedy, was seconded by Commissioner Clark, with all in favor, none opposed and no abstentions

- **#050-2020 - APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, by the Governing Body of the Borough of Pine Valley, that payment for the annexed bill list dated October 20, 2020 in the amounts indicated below is hereby approved:

Current Account	\$49,829.42
Payroll Account	\$12,267.39
TOTAL	\$62,096.81

- The Motion to adopt by Commissioner Clark, was seconded by Commissioner Kennedy, with all in favor, none opposed and no abstentions

OFFICIAL REPORTS

- Finance – CFO Ciminera said they met with the Auditor. The only matter that of issued concerned CSG, as an RFP should have been required, it was clean otherwise, just the various difficulties with Legal Services. There was discussion of November receivables and payables in January. The Borough should be okay with cash flow. He continues to put the 2021 budget together.
- Police – Captain Rauer reported on the ongoing situation with Camden County and reporting for CARES act funding. The difficulty is that initial emails were not received by the Borough, and County OEM has acknowledged there was no notification to Pine Valley. The quantities to be reimbursed did amount to \$672, and they did deliver PPE today, with instructions to order PPE again in December. There has been no illness in the Police Department, and when a vaccine is available he will make sure the Police Department receives it.

MATTERS FOR DISCUSSION

- **Purchase of Generator** – A quote has been settled upon for the generator. Three quotes were received. The Plumber was on site and there may have to be a removal of a holly tree.
- **MOU with Pine Valley Golf Club** – the reimbursements were examined and the MOU aligned accordingly. It will be sent to the Club for signature.
- **General Election** – ballots were received. There was discussion of polling places.
- **New Jersey Civil Rights Division** – six questions were received, which will be responded to early next week.
- **Annual Awards Dinner** – will be postponed.

FLOOR OPEN TO THE PUBLIC – Mayor Kennedy opened the floor to the Public for comments or questions on any item appearing on the Agenda, or any other issues they may have. Hearing none, he closed the meeting to the public.

ANNOUNCEMENTS – the next meeting for the Borough of Pine Valley will be held Tuesday, November 17, 2020, 4 pm in the Borough Hall.

MOTION TO ADJOURN – motion by Commissioner Kennedy at 4:32 pm, was seconded by Commissioner Clark with all in favor, none opposed and no abstentions.

Respectfully Submitted,

Dawn T. Amadio, RMC
Municipal Clerk