

*PINE VALLEY BOROUGH  
MEETING MINUTES  
Tuesday, May 21, 2019 at 4 pm  
Mayor Michael Kennedy presiding  
Page 1 of 3*

**CALL TO ORDER** - Mayor Kennedy called the meeting to order at 4:00 pm with a Salute to the Flag.

**OPEN PUBLIC MEETINGS ACT** – Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 4, 2019 and posting on the bulletin board at Borough Hall.

**ROLL CALL** – Recorded as present was Mayor Kennedy, Commissioner Clark and Commissioner Kennedy.

**MATTERS REQUIRING OFFICIAL ACTION:**

**Minutes**

- Borough Meeting of Monday, April 29, 2019 with correction of next meeting date - the motion to approve by Commissioner Clark was seconded by Commissioner Kennedy, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

**Ordinances – SECOND READING BY TITLE, PUBLIC HEARING AND ADOPTION**

- #2019-02 – 2019 SALARY ORDINANCE
  - Mayor Kennedy read the Ordinance by Title.
  - Mayor Kennedy opened the meeting to the public for questions and comments. Hearing none he closed the meeting to the public.
  - The motion to adopt by Commissioner Kennedy was seconded by Commissioner Clark, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

**Resolutions**

- #038-2019 - TO AUTHORIZE APPOINTMENT OF LOCAL REGISTRAR FOR THE BOROUGH OF PINE VALLEY

WHEREAS, N.J.S.A. 26:8-11 – LOCAL REGISTRAR, requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 and also provides that the governing body of the municipality appoint such a local registrar to report and maintain vital statistic records for the New Jersey Department of Health and Human Services; and  
NOW, THEREFORE, BE IT RESOLVED, that Dawn T. Amadio, RMC, CMR Municipal Clerk of the Borough of Pine Valley is appointed as Local Registrar effective and concurrent with her term as Municipal Clerk.
- The motion to approve by Commissioner Kennedy, was seconded by Commissioner Clark, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.
- #039-2019 - TO AUTHORIZE APPOINTMENT OF A DEPUTY REGISTRAR FOR THE BOROUGH OF PINE VALLEY

WHEREAS, N.J.S.A. 26:8-11 – LOCAL REGISTRAR, requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000; and  
WHEREAS, the Municipal Clerk can appoint a Deputy Registrar and it is in the best interest of the Borough to do so;  
NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Pine Valley that Cathy Sims, CMR be and is hereby appointed to the position of Deputy Registrar of Vital Statistics for an annual term commencing January 1, 2019 and concluding on December 31, 2019.

*PINE VALLEY BOROUGH  
MEETING MINUTES  
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Page 2 of 3*

- The motion to approve by Commissioner Clark, was seconded by Commissioner Kennedy, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

- #040-2019 - TO APPROVE PINE VALLEY "CLUB" TYPE LIQUOR LICENSE #0429-31-001-004 FOR THE YEAR 2019-2020

WHEREAS, Pine Valley Golf Club is the holder of New Jersey Alcohol Beverage Control Club License #0429-31-001-004; and

WHEREAS, all requirements have been met and the \$200.00 State fee and \$55.00 Municipal fee have been paid; and

WHEREAS, A Tax Clearance Certificate from the New Jersey Department of Taxation has been received:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Pine Valley, County of Camden, State of New Jersey that the Club License #0429-31-001-004 be approved for the license year 2019-2020.

- The motion to approve by Commissioner Kennedy, was seconded by Commissioner Clark, with Commissioner Clark and Commissioner Kennedy in favor, none opposed and Mayor Kennedy abstaining.

- #041-2019 - CANCELLING OUTSTANDING CHECKS

WHEREAS, upon review of the financial records of various bank accounts maintained by the Borough of Pine Valley, it was determined that there are stale-dated outstanding checks; and

WHEREAS, it is in the best interest of the Borough to cancel these outstanding checks;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Commissioners of the Borough of Pine Valley, that the following outstanding checks be cancelled:

ACCOUNT & CHECK #	DATED	PAYEE	AMOUNT
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Payroll Fund #1388	08/16/18	Edward Kane	\$ 415.03
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TOTAL	\$ 415.03
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- The motion to approve by Commissioner Kennedy, was seconded by Commissioner Clark, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

- #042-2019 - APPROVING PAYMENT OF BILLS

BE IT RESOLVED, by the Governing Body of the Borough of Pine Valley, that payment for the annexed bill list dated May 21, 2019 in the amounts indicated below is hereby approved:

Current Account	\$140,085.66
Payroll Account	5,396.05
TOTAL	\$145,481.71

- The motion to approve by Commissioner Clark, was seconded by Commissioner Kennedy, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

**OFFICIAL REPORTS**

*PINE VALLEY BOROUGH  
MEETING MINUTES  
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Page 3 of 3*

- **Finance Reports** – CFO Dean Ciminera said that page 2 of his submitted report showed 81% Police Department OE paid or spent – that is an error, the wrong quantity of an item was input. It will be corrected. The Exit conference was held for the draft Audit, as the final audit will not be released pending State information. It reported the need for two or three adjustments, nothing major. It was altogether a clean audit. No material weaknesses were reported. The details of the Borough Lease Agreement with the Club was reviewed. The Club owns the ground and the Borough is responsible for the improvements. The insurance valuation for such will be reviewed when the renewal is being processed. There was discussion of how to best keep the lease agreement regularly reviewed by placing it on the agenda and in the memorandum of agreement with the Club.
- **Police Report** – Captain Rauer said the squad was healthy. The roster and calendar is good. The new police vehicle still expected in June. Alarm activations are the only item on the report. No golfers or caddies went down on the course. Captain Rauer comments on the Real I.D., which is for commercial flights after October, 2022 and I not yet available.

**MATTERS FOR DISCUSSION**

- Request from Senator Sweeney regarding Economic and Fiscal Policy Resolution – There was discussion about the impact of this request. More information is needed.
- Correspondence from New Jersey Department of Transportation was received and filed.
- The Mayor’s Report before the Club Trustees went well. There was discussion of the number of homes and the number of registered voters.
- Spring gathering for Borough employees was enjoyed.

**FLOOR OPEN TO THE PUBLIC** – Mayor Kennedy opened the meeting to the public, but not hearing any comments or questions, closed the meeting to the public.

**ANNOUNCEMENTS** – The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Tuesday, June 18, 2019 at 4 pm at the Borough Hall.

**MOTION TO ADJOURN** - The motion to adjourn at 4:35 pm by Commissioner Kennedy was seconded by Commissioner Clark with all in favor, none opposed and no abstentions.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk

