

*PINE VALLEY BOROUGH
MEETING MINUTES
Tuesday, July 18, 2017
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CALL TO ORDER - Mayor Kennedy called the meeting to order at 8:53 a.m. with a Salute to the Flag.

OPEN PUBLIC MEETINGS ACT - Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 3, 2017 and posting on the bulletin board at Borough Hall.

ROLL CALL - recorded as present was Mayor Kennedy and Commissioner Kennedy;

MATTERS REQUIRING OFFICIAL ACTION:

- **Minutes**
 - Borough Meeting of Tuesday, June 27, 2017 - the motion to approve with noted correction by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.
- **Resolutions**
 - RESOLVED TO PAY \$29,749.89 from the current, Trust and Capital accounts. The motion by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.

OFFICIAL REPORTS

- **Finance Reports** - CFO Ciminera said that the state made an error in calculating the School Funding Formula causing a delay in releasing the property tax data, but it should be out soon. The County is aware of the delay and is adjusting dates appropriately.
- **Police Report** - the report was distributed and reviewed. All alarm activations were malfunctions or maintenance with no actual fire incidents. All is well with the Police schedule and police staffing. Plans for the Crump Cup are moving along as planned with a full complement of officer and ambulance scheduled for the day. There has been no heat related incidents on the course, even for the senior tournament, the weather for which was very hot. The police lockers were ordered yesterday.

MATTERS FOR DISCUSSION

- **Website** - The quote for the services was received and found to be satisfactory.
 - The motion to approve website services for \$1,500 with Peachtree Consulting by Mayor Kennedy, was seconded by Commissioner Kennedy, with all in favor, none opposed and no abstentions.
 - There was discussion of the photo used on the home page which will be forwarded in digital format.
- **Right To Know Survey** - which was due on July 15, 2017 was completed and submitted.
- **Mandatory Postings Checklist** - was completed by Borough Administrator Mather with all posted on the bulletin board in the Borough Hall.
- **Back Up** - the quote that Joe Masterston has provided of \$2,200 annually for off-site back up is still forthcoming.
- **Pine Valley Emblem** - the quote was received from Signs and Lines for \$1,850 and approval is being sought because process time is three to five weeks.
 - The motion to approve quote from Signs and Lines for Pine Valley emblem in the amount of \$1,850 by Commissioner Kennedy, was seconded by Mayor, with all in favor, none opposed and no abstentions.
- **Mayor's Report to Club Trustees** - is upcoming in September. Renovations are complete; the punch list is complete with everything working properly. There are some ongoing problems with Comcast that are being addressed and the change in the cleaning routine is successful.
- **Christmas Award Dinner** is scheduled for November 30, 2017 at 6:30 pm at Tavistock County club.

FLOOR OPEN TO THE PUBLIC - Mayor Kennedy opened the floor to the Public for comments or questions. Hearing none, he closed the meeting to the public.

ANNOUNCEMENTS - The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Tuesday, August 15, 2017, 9 am in the Borough Hall.

ADJOURNMENT - There being no further discussion or official action, the motion to adjourn by Commissioner Kennedy was seconded by Mayor Kennedy 9:15 am, with all in favor, none opposed and no abstentions.

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07/18/17
12:35 pm

D. [unclear]

BOROUGH OF PINE VALLEY
Check Payment Batch Verification Listing

Page No: 1

Batch ID: PM Batch Type: 1 Batch Date: 07/18/17 Checking Account: 01 CURRENT Dr - Credit: Budget Cr: Credit

| Check No | Check Date | Vendor # Name | Payment Amt | Street 1 of Address to be printed on Check | Charge Account | Account Type | Status | Seg | Acct |
|----------|------------|--|-----------------|--|-----------------|--------------|--------|-----|------|
| 17-00203 | 07/10/17 | ACD KAREN GREGOR 1 ANIMAL CONTROL IND QTR 2017 | 225.00 | 200 PERKINTOWN RD. | 7-01-27-340-209 | Budget | Aprv | 4 | 1 |
| | | | <u>225.00</u> | | | | | | |
| 17-00204 | 07/10/17 | ATL001 ATLANTIC ELECTRIC 1 JUNE, 2017 PYMNT. | 274.49 | P.O. BOX 13610 | 7-01-31-430-299 | Budget | Aprv | 5 | 1 |
| | | | <u>274.49</u> | | | | | | |
| 17-00215 | 07/11/17 | BOROUGH OF LAUREL SPRINGS 1 CONTRACT FOR JULY, 2017 | 2,204.15 | 135 BROADWAY | 7-01-42-345-209 | Budget | Aprv | 11 | 1 |
| | | | <u>2,204.15</u> | | | | | | |
| 17-00211 | 07/11/17 | C S CAPEHART & SCATCHARD, P.A. 1 ABC LICENSE | 3,190.00 | SUITE 300, SOUTH TOWER | 7-01-20-120-207 | Budget | Aprv | 8 | 1 |
| 17-00212 | 07/11/17 | PINE VALLEY BANS CLOSING | 1,512.50 | CLERK-Miscellaneous Expenses | 7-01-99-007-001 | Budget | Aprv | 9 | 1 |
| | | | <u>4,702.50</u> | | | | | | |
| 17-00207 | 07/10/17 | PMC PATRICIA A. MCCUNNEY 1 HLTH. BEN FOR JULY, 2017 | 542.20 | 115 SHENANDOAH DRIVE | 7-01-23-220-210 | Budget | Aprv | 15 | 1 |
| | | | <u>542.20</u> | | | | | | |
| 17-00206 | 07/10/17 | RHR RICHARD H. RAUER 1 HLTH. BEN FOR JULY 2017 | 421.13 | 312 YALE AVENUE | 7-01-23-220-210 | Budget | Aprv | 14 | 1 |
| 17-00206 | 07/10/17 | 2 HLTH. BEN FOR JULY 2017 | 15.00 | GROUPHEALTH-Insurance Premiums | 7-01-25-240-207 | Budget | Aprv | 6 | 1 |
| | | | <u>436.13</u> | | | | | | |
| 17-00208 | 07/10/17 | RWM Robert W. Mather 1 HLTH. BEN. FOR JULY, 2017 | 284.25 | 461 Park Avenue | 7-01-23-220-210 | Budget | Aprv | 16 | 1 |
| | | | <u>284.25</u> | | | | | | |
| 17-00216 | 07/11/17 | SJG SOUTH JERSEY GAS CO. 1 JUNE, 2017 BILL | 89.27 | ATT: BUILDERS LINE | 7-01-31-460-299 | Budget | Aprv | 12 | 1 |
| | | | <u>89.27</u> | | | | | | |
| 17-00209 | 07/10/17 | SRP SPRINT 1 JULY, 2016 BILL | 126.53 | P.O. BOX 4181 | 7-01-25-240-207 | Budget | Aprv | 7 | 1 |
| | | | <u>126.53</u> | | | | | | |

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July 17, 2017
12:39 PM

BOROUGH OF PINE VALLEY
Check Payment Batch Verification Listing

Page No. 1

| Check No. PC # | Check Date | Vendor # Name Item Description | Payment Amt | Street 1 of Address to be printed on check Change Account Description | Account Type | Status | Seq | Acct |
|-------------------|------------|---|-------------|---|--------------|--------|-----|------|
| 17-00217 | 07/13/17 | 07/18/17 THEREOOS THE RETROSPECT 1 AUDIT SYNOPSIS FOR 2016 | 84.54 | 732 HADDON AVENUE 7-01-20-120-202 CLERK-Advertising | Budget | Aprv | 13 | 1 |
| | | | 84.54 | | | | | |
| 17-00213 | 07/11/17 | 07/18/17 VOORHOOS VOORHEES TOWNSHIP 1 CONTRACT FOR JULY & AUG., 2017 | 1,060.00 | FINANCE DEPARTMENT 7-01-42-351-205 ILMSA-Voorhees CFO/CTC | Budget | Aprv | 10 | 1 |
| | | | 1,060.00 | | | | | |

| checks | Count | Line Items | Amount |
|--------|-------|------------|-----------|
| | 11 | 13 | 10,029.06 |

There are NO errors or warnings in this listing.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk